



**Respond  
Repair  
Rebuild**

LOOKING AFTER HOUSING ASSOCIATION HOMES



# Electrician Recruitment Pack

## Welcome to R3 Repairs:

R3 Repairs started trading in April 2010 and operates across Southeast Scotland. We specialise in providing maintenance services to the Housing Association sector and can provide an all-trades repairs and maintenance service to you and your tenants, day and night, 365 days a year.

Pack contents:

1. Advertisement
2. Values
3. Electrician Job Description
4. Conditions and Remuneration





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# 1. Advertisement

## **Electrician**

**Ref: E1225**

**Location: Haddington**

**Hours: Full-time – 37.5 Hours per week**

**Salary: Electrician - £17.10 to £21.10 per hour**

**Advanced Electrician - £20.34 to £26.39 per hour**

R3 Repairs is a busy - and growing - property repairs and maintenance company, we've been working in Edinburgh, Lothian and the Borders for almost 15 years, and are wholly owned by East Lothian Housing Association. We carry out work in social housing, private homes and for other businesses – that means there's lots of variety and the potential for every day to be different.

We carry out repairs to empty homes as well as day-to-day repairs to tenanted/occupied properties. We fit new kitchens and bathrooms, windows and doors. Customer service is key to us, so we make sure our customers receive a full service, including responding to emergencies out of hours.

We are looking for an approved electrician, qualified to the 18th Edition, with a valid ECS card and BS7671 Inspection and Testing. Working alongside trades team colleagues, your duties will include, reactive, day to day and planned work for the organisation and our clients. This includes work on domestic and commercial installations and day to day response repairs. You will also be required to participate in the provision of an out of hour's Standby service.

Applicants must have a full driving licence. A van and power tools will be provided.

If you enjoy working with people and believe excellent customer service should be the norm, you may be the ideal person for us.





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We'll pay you between £17.10 – £21.10 per hour - depending on your experience, that's on-target earnings of between £33,345 and £41,145 a year. As an advanced electrician, we'll pay you between £20.34 - £26.39 per hour – depending on experience, that's on-target earnings of between £39,663 and £51,460.50 a year. We will also make contributions to a company pension scheme and give you free health cover with Simply Health.

As an Electrician you will report directly to a designated Contracts Manager.

This is an exciting time to become a member of our team following our recent restructure and ambitions to grow and deliver the best possible services to our customers. This role is key in helping us to achieve our business objective to have a reputation for excellence and be recognised as a high-quality provider of repairs and maintenance.

In return for your valuable contribution, R3 will offer you:

A wide range of development opportunities, including comprehensive induction, training, and e-learning.

Benefits that include up to 32 days paid holiday per year depending on your length of service and a generous employer pension contribution.

R3 will fully fund your Basic Disclosure check.

For more information on R3 Repairs, why not visit our website at [www.r3repairs.co.uk](http://www.r3repairs.co.uk)

To apply for this post, please email us a copy of your CV to [recruitment@r3repairs.co.uk](mailto:recruitment@r3repairs.co.uk)

Please ensure you quote the reference for the post you are applying for within your email.  
**Ref: E1225.**

For an informal discussion about the post, please contact our Head of Operations, Dave Gray on Tel: 03000 999 247.

Closing date for applications will be: **12 noon on Friday 9 January 2026**

R3 Repairs Limited is a Scottish Living Wage employer and is a subsidiary of East Lothian Housing Association (Scottish Charity No: SC028900)





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## 2. Our Values

As part of East Lothian Housing Association Group, R3 Repairs has both the backing of a company you can trust, with the knowledge that the parent company, East Lothian Housing Association, is a non-profit making, locally based charitable organisation.

The profits R3 Repairs make go back into the local economy, they are not syphoned off by the shareholders or paid to company directors.

R3 Repairs started trading in April 2010 and operates across Southeast Scotland. We specialise in providing maintenance services.

We also provide services to the private and commercial sectors.

We **RESPOND** at times that suit our customers.

We aim to **REPAIR** first time.

And for larger jobs we **REBUILD**.

Our Values – At R3, we are.





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## 3. Electrician Job Description

**JOB TITLE:** Electrician

**DEPARTMENT:** R3 Repairs

**ACCOUNTABLE TO:** Contracts Manager

- **POST OUTLINE**

To provide an efficient and effective electrical service to R3 Repairs customers in a helpful and friendly manner, thereby ensuring a high level of customer satisfaction.

- **KEY ACTIVITIES**

- Providing a productive and efficient electrical service to complement the R3 Repairs team
- Ensuring high quality work is carried out to meet the needs of our customer and provide a high level of customer service
- Promoting the service and the principles of R3 Repairs

- **EXAMPLES OF TYPICAL AREAS OF RESPONSIBILITY**

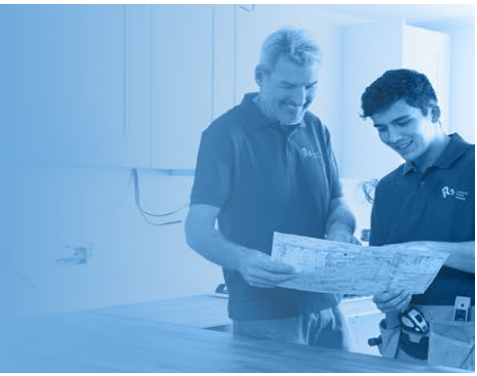
- Install, repair and maintain lights, appliances, circuits, wiring and other electrical system equipment and components in compliance with electrical codes, standards and regulations
- Operate a variety of electrical testing equipment in locating and determining types of electrical malfunctions





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- Study plans, drawings, specifications and work orders to determine work requirement and sequence of repairs and/or installations
- Repair and maintain high voltage systems
- Construct and maintain service equipment
- Comply with the requirements of R3 Repairs stock control and purchasing procedure
- Procure materials, tools, and subcontractor services in line with works order specifications, ensuring timely delivery to support reactive and planned maintenance schedules
- Comply with procedures regarding tools, equipment and the R3 van and maintain inventory as required.
- Operate power hand tools and other specialised electrical equipment
- Attend relevant job related training as required
- Ensure that the letter and spirit of the Company's Equal Opportunities Policy is observed in all aspects of day to day duties relating to R3 customers, staff, and the general public
- Undertake work in a manner ensuring the health and safety of colleagues, clients and others
- Other duties commensurate with the post as designated by the Contracts Manager



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## 4. Conditions and Remuneration

### Salary and Benefits:

**Salary:** Electrician - £17.10 to £21.10 per hour

Advanced Electrician - £20.34 to £26.39 per hour

### Holiday

Up to 32 days paid holiday per year pro rata depending on length of service.

### Pension

Employer pension contribution

### Benefits

Comprehensive induction, training, and e-learning.

Annual incentive payment

Project bonus

### How to apply:

To apply, please email us a copy of your CV to [recruitment@r3repairs.co.uk](mailto:recruitment@r3repairs.co.uk)

Please ensure you quote the reference for the post you are applying for on your email.

**Ref: E1225**

**Closing date:** 12 noon on Friday 9 January 2026

**Interviews will take place week commencing:** 12 January 2026





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